

**Draft Minutes for the 2022 Annual General Meeting of Mainstreet Whanganui Inc held
Wednesday 28 September 2022, at Frank Bar & Eatery, 60 Ridgway Street, Whanganui
starting at 5.30pm**

1 WELCOME: Christina Emery (Chairperson)

1.1 Venue Health & Safety: General Manager

2 PRESENT: Mainstreet Whanganui Board Members: Christina Emery (Chairperson), Pat Clay (Deputy Chairperson), Cathy–Lee Amer, John Anderson (one proxy vote), Dave Moore, Mark Dyhrberg (proxy votes five), and Steven Kerridge.

Mainstreet Whanganui Members: Rachel Brandon, Amie Rowan, Barbara Bullock, Michael Organ, Jillian Evers Bashford, Mark Simmonds, Bronwyn Paul, Leslie Kiriona, Helen Craig, Helen Garner, Christine Stone, Di Anderson, Rob Vincent, Neil Jones, and Paula Wade.

In Attendance: Mainstreet Operations: Des Warahi General Manager, Rebecca Deeley Minute taker and Administration & Accounts, Jess Feist Operations Manager, Tom Langford Communications & Events and Geoff Follett Member liaison and Design. Darren Hull Director Venter & Hull Chartered Accountants Ltd, Sarah O'Hagan Properties Whanganui District Council, Hannah Middleton Chief Executive Officer Whanganui & Partners, Nilesh Prasad Administration Manager Whanganui & Partners, and Jim O'Neill Independent Returning Officer.

3 APOLOGIES: Carla McKinnon, Glenda Brown, Kerry Girdwood, and Jonathan Sykes.

Motion: That the apologies be received and accepted.

Moved: Pat Clay

2nd: Christina Emery

Carried

4. DRAFT MINUTES OF THE 2021 AGM HELD THURSDAY 28 OCTOBER 2021 (tabled):

Motion: That the 2021 AGM Minutes of Thursday 28 October 2021 be received and accepted

Moved: Pat Clay

2nd: Dave Moore

Carried

5. MATTERS ARISING: 28 October 2021 AGM minutes Nil.

6. ANNUAL REPORTS 2021/2022 (tabled):

Motion: That the Mainstreet Annual Reports 2021/2022 be received and accepted.

Moved: Pat Clay

2nd: Christina Emery

Carried

The General Manager Des Warahi thanked and acknowledged the Board members and new Board who started post the AGM. The main areas for Mainstreet in the past 12 months have been working on retaining and securing the new city maintenance contract with Council post 31 March 2023, Mainstreet has signed a temporary contract to 31 March 2023. Mainstreet will submit a tender in November 2022 for the period post 31 March 2022 and expect to receive confirmation if successful December 2022. If unsuccessful the organisation will need to review its future options. He acknowledged the great work of the whole operations team and thanked them for their commitment to Mainstreet, the members and their work in the CBD. The Chairperson Christina Emery thanked the General Manager and said that it's been a tough year for Mainstreet and thanked the Board especially those not re-standing and everyone who supported herself, the General Manager, and Mainstreet.

7. FINANCIAL REPORT – Audited Accounts for the Year Ending 30 June 2022 (tabled)

Motion: That the Mainstreet Whanganui Audited Accounts for the Year Ending 30 June 2022 be received and approved.

Moved: Pat Clay

2nd: Christina Emery

Carried

The General Manager apologised that the accounts weren't available pre-AGM, normally they are available online before the AGM. And that has been challenging with the accounts arriving late yesterday. He acknowledged that steps will be put in place to improve for next year. GM: The total income is less than last year all events were cancelled; it wasn't safe for the community to go run those events. The contracts city maintenance, and business levy are fixed, financials Pg 10 of 20, the key thing to highlight is that income was down last year and expenses down as a whole while employment costs and minimum wage went up in April. The Board and Operations are working hard to improve the situation. When the Council made the mandate, all staff and contractors had to be vaccinated, this resulted employment termination of four staff in that period.

8. ELECTIONS:

Note: Rule 8 General Meeting **notice of election results** facilitated by the Independent Returning Officer - 7.1 (8v) The Board Elections to elect a board not less than six and no more than ten inclusive of the subs-committee chairs. Rule 10.e) staggered such as that as close as possible to 50% of the board shall retire. Where an election is required, voting shall be by secret ballot.

Motion: That the 2022 **election results** undertaken within the Mainstreet Whanganui Rules and Representative Policy facilitated by the Independent Returning Officer be **received and ratified as follows:** elected 1. Mark Dyhrberg (Chairperson), 2. Amie Rowan (Board Member) and 3. Pat Clay (Board Member).

Moved: Dave Moore

2nd: Pat Clay

Carried

